

***CAER's Emergency Preparedness Team
Grant Program 2018
Application Selection Guidelines***

1. Eligibility

- **Countywide non-profit organizations:** as well as community organizations, agencies, cities, towns, childcare centers, homeless shelters, hospitals, health care facilities, CERT teams, schools, school district offices, and senior centers.
- **Must be exclusive to Contra Costa County in source and benefit.**
- **Can be used to perform or support emergency preparedness activity.**

2. Scope of activity for grant cycle scenario:

- **Broad applicability:** Activity can provide value to communities within Contra Costa County
- **Broad community involvement:** Activity includes representatives of local agencies, schools, businesses, and community groups or residents.
- **Probability of success:** Activity scope is measurable and achievable within available resources and timeframe.

3. Emergency preparedness activity purpose:

- **Stated objectives:** Must be a defined list of objectives.
- **Measures of success:** *Submission of completed critique within 30-60 days after completion of activity.*

4. Resources to support emergency preparedness activity:

- **Funds available:** Maximum up to \$2,500. per grant available
- **Personnel resources:** Committed/dedicated personnel to support active participation in process and for assisting with follow up recommendations from activity.

5. Application selection criteria:

- **Contra Costa County benefit**
- **Multiple organization involvement, where applicable**
- **Measurable objectives**
- **New grant applicant may be given priority**
- **Prior grant recipient with a completed critique on file**

6. Grant is NOT intended to cover the following:

- **Salary reimbursement**
- **Refreshments**
- **Consultant fees**
- **Any resource that can be acquired with NO COST (i.e. training, exercises, plan review, etc.)**